



Application For CARES Act Funding

March 1, 2022

Dear local not-for-profit agency:

In April of 2020, the City of Royal Oak was awarded Community Development Block Grant (CDBG) funding from the enactment of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

Funding awarded under the program must be utilized to prevent, prepare for, and respond to COVID-19 and meet the programmatic requires of the U.S. Department of Housing & Urban Development's (HUD) national CDBG program.

The city continues to expended CDBG CARES Act funds on the distribution of emergency food, providing hotel vouchers for the homeless in lieu of congregate shelter, and providing rent and utility assistance.

However, the city is actively seeking new partnerships with local not-for-profit agencies to administer eligible social service programs that benefit Royal Oak's low- to moderate-income residents who continue to be directly affected by COVID-19.

Up to \$300,000 of CDBG CARES Act funds may be available to commit to eligible activities.

Recently, the Royal Oak City Commission directed staff to solicit applications for funding.

Agencies are now invited to apply for funding. HUD guidance on potential eligible activities may be found at: <https://www.hudexchange.info/programs/cdbg-cv/cdbg-cv-toolkit/eligible-uses/> Examples may include senior, youth, legal, transportation, substance abuse, health, or employment services. Applications will be reviewed by city staff and the Royal Oak City Commission.

Anticipated Timeframe

March 1, 2022	Distribution of applications
April 14, 2022 @ 4:30pm	Deadline to return applications
May - June 2022	Royal Oak City Commission review & contract awards
July 2022	begin implementing approved activities
February 28, 2023	latest completion date depending upon activity

Questions may directed to Joseph Murphy, Director of Planning, E joem@romi.gov P (248) 246-3285

Eligibility

All CDBG CARES Act funded activities must **prevent, prepare for, or respond** to COVID-19. Each activity shall exclusively **benefit low- to moderate-income Royal Oak households** that have financial constraints arising from COVID-19. The expenditure of Federal funds requires the collection of data regarding the household receiving the benefit. All collected data will be provided to the City of Royal Oak prior to reimbursing agencies for services provided.

Agencies must agree to collect HUD-required data regarding the number of persons living in the household, race, ethnicity, female headed of household, household income, address verification, and confirmation of the household's financial circumstance due to the effects of COVID-19. The City of Royal Oak agrees to provide the appropriate form or methodology to collect the required data. All collected data will be provided to the City of Royal Oak prior to reimbursement.

Income qualifications are based on the number of individuals per household in comparison to HUD's 2021 Area Median Income (table below).

2021 HUD income limits - effective 04/01/2021				
persons in family	0-30% MFI extremely low-income	30.1-50% MFI low-income	50.1-80% MFI moderate-income	80.1+% MFI not eligible
1 person	\$0 - \$16,800	\$16,801 - \$28,000	\$28,001 - \$44,800	\$44,801+
2 persons	\$0 - \$19,200	\$19,201 - \$32,000	\$32,001 - \$51,200	\$51,201+
3 persons	\$0 - \$21,960	\$21,961 - \$36,000	\$36,001 - \$57,600	\$57,601+
4 persons	\$0 - \$26,500	\$26,501 - \$40,000	\$40,001 - \$64,000	\$64,001+
5 persons	\$0 - \$31,040	\$31,041 - \$46,400	\$46,401 - \$69,150	\$69,151+

Median Family Income: \$80,000
Detroit-Warren-Livonia, MI HUD Metro FMR Area

Criteria

The city will evaluate applications based on the criteria noted below.

Does this activity fit the agency's defined mission?

Does the agency currently have the ability to develop a program design and implement this activity quickly due to the urgent need?

Does the agency have the resources to distribute notice to city residents regarding the availability of this activity?

Does the agency have the financial resources to implement the activity on behalf of the city?
Note that organizations will be reimbursed for all expenses.

Does the agency have a demonstrated history of operating federally funded programs?

Agency Information

Legal Name:

Agency's Mission Statement:
(attach if necessary)

Mailing Address:

Contact Person:

Contact E-Mail Address:

Contact Direct Phone Number:

Federal Employer Identification Number:

Federal DUNS Number:

State of Michigan Non-Profit Corporation Identification Number:

Has your organization ever been the direct recipient of a federal funded activity?

Funding Request

Describe your agency's CDBG CARES Act eligible activity & requested funding amount.

Be sure to address how it helps eligible households prevents, prepares for, or responses to COVID-19.

Highlight the anticipated timeframe associated with initiation, implementation, and completion.

Reference your agency's history and experience with Federally funded programs.

Additional Information