



Royal Oak ANIMAL SHELTER

Royal Oak Animal Shelter Committee Meeting Minutes

August 18, 2022

Present: Dawne Ripinski, Liz Revard-Weston, Nora Lissnau, Amy Brien, Monica Hunt

Absent: Drew Steffes, DC Kieth Spencer

Resignation: Ilene Krupka

- 1) Call to Order at 7:10 pm
- 2) Approval of August 18, 2022 agenda
 - a) Dawne Ripinski requested the addition of a discussion about the \$1.1m Appropriations Bill; Monica Hunt requested the additional of a discussion about the City Block Party
 - b) Amy Brien moved to approve the agenda with additions; Monica Hunt seconded the Motion; Motion unanimously approved.
- 3) Public comment
 - a) No public comment
- 4) Approval of the July 21, 2022 minutes
 - a) Dawne Ripinski moved to approve the July 2022 meeting minutes; Liz Rivard Weston seconded the Motion; Motion unanimously approved.
- 5) Staff reports:
 - a) Shelter Report (Ellison)

On August 1, 2022, the Animal Shelter housed 11 Dogs and 28 cats
 - b) Financials and Police Department (DC Spencer)

The revenue and expenditure report reflects an August 1, 2022 available balance of \$132,142.92.
- 6) Unfinished Business:
 - a) Movie night
 - i) September 13, 2022 Movie Night
 - (1) The food trucks will be closer to the movie Screen.

- (2) Homeward Bound will be the movie shown
 - (3) The food trucks for the September Movie Night will differ from the trucks that were present for the August Movie Night.
 - ii) August 9, 2022 Movie Night
 - (1) A total of \$4,164 was received: \$3,750 in sponsorships, and \$414.00 in donations.
 - (2) \$2,500 was expended for the event.
 - b) Millage
 - i) Discussion regarding the need for the additional revenue should the millage pass as well as how the revenue will be used.
 - c) Virtual Auction
 - i) Discussion regarding the possibility of auctioning off quality items in the committee's possession.
 - d) Putt putt event
 - i) Ilene Krupka was in communication with the golf center however Monica will continue that communication in her absence.
 - e) City wide block party
 - i) Monica and Nora will represent the Animal Shelter for the Block Party on September 13, 2022.
 - f) Appropriation bill
 - i) Discussion regarding the status of the award and how it will be used.
- 7) New Business:
- a) Fundraising Independently
 - i) Discussion regarding non-event methods of fundraising.
 - b) Toolkit for Fundraising
 - i) Discussion regarding recreating a standardized toolkit for fundraising.
- 8) Next Meeting: September 15, 2022 at 7:00p.m. location Police Department
- 9) Meeting adjourned at 8:03pm