



RoyalOak
**HISTORIC DISTRICT
STUDY COMMITTEE**

**Royal Oak Historic District Study Committee
Minutes – May 16, 2019**

Mahany/Meininger Senior Community Center - 3500 Marais Ave, Royal Oak, MI 48073

1. Call to order – 7:04 pm
2. Attendance – Ruth Cleaveland, Tammis Donaldson, Rob Duchene, Jim Keillor, Chris Kraska, Leslie Snow
Absent excused: Barb Randau
Patrick Andras (Historical Commission)
Guest: Kim Gibbs (City Commissioner)
3. Approval of April minutes – Jim Keillor made a motion to approve the minutes, seconded by Tammis Donaldson. APPROVED
4. Treasurer’s Report – Rob Duchene reported that all requests for reimbursement have been paid by the City. The HDSC is working on securing budget money for copying, records, postage, etc. via the Historical Commission (as we have previously done) or Commissioner Gibbs. Rob will send an email to Commissioner Gibbs requesting budget money, and Leslie Snow will follow up with the Historical Commission.
5. Public Comment – None
6. Historical Commission Report – Patrick Andras reported that the HC will be hosting the InterClub luncheon at the Orson Starr House in September, the board voted once again to approve paranormal tours this summer/fall, and the HC is looking into details of managing the upkeep of the Royal Oak/St. Mary’s cemeteries (spurred by a letter to the City).
7. Unfinished Business
 - a. Report on Farmers Market – Rob Duchene brought a draft of the history portion of the report and members read and suggested changes and editions. Rob will have an updated copy for next month’s meeting. Tammis Donaldson is finishing the architectural portion of the report, specifically adding pictures and an architectural description. She will have a copy finished for next month’s meeting.
 - b. Design cards – Jim Keillor spoke with Gary Briggs who is working on plaques for the schools. Gary sent Jim a few photos. Jim will contact the DDA regarding informational plaques for downtown buildings and brainstorm what these plaques would look like.
 - c. Further discussion regarding Gibbs house – The group continues to look into the history of Kim’s home and the larger important post-World War II era.
 - d. Draft letter to Laura Harrison regarding her properties – Ruth Cleaveland will contact Leslie Snow about getting together to draft a letter about HDSC findings in relation to her properties.
 - e. HDSC website and reports – Leslie Snow will follow up with Judy Davids regarding the posting of existing reports to the HDSC webpage, and will continue updating sections of the website. Members suggested a deadline of the City’s anniversary for posting the reports as a way of celebrating the history of the City. Chris Kraska offered to scan copies of reports that we only have hard copies for.
8. New Business
 - a. Contact Historical Commission chair regarding sign for the Orson Starr House Museum – Patrick Andras will have HC chair Alex Kerrigan contact Lori Eisenhardt regarding the date and wording of the plaque for the OSH.

- b. Draft of call for properties article – Leslie Snow shared a draft of a call for properties article and members provided feedback. The HDSC will revisit the article in the fall once our other projects have finished.
- 9. Motion to Adjourn – Rob Duchene made a motion to adjourn, seconded by Chris Kraska.
APPROVED. Meeting adjourned at 8:17 pm.
Next meeting: June 20, 2019

Minutes recorded by Leslie Snow