

Royal Oak Animal Shelter Committee
Royal Oak Animal Shelter
Minutes
April 18, 2019 at 7 PM

The meeting was called to order at 7:01pm by committee Chair Ilene Krupa.

Roll Call:

Chair: Ilene Krupa

Vice-Chair: Elizabeth Rivard-Weston

Trevis Moore

Dawne Ripinski

Ashley Jericho

Commissioner Randy LeVasseur

Deputy Chief Mike Frazier

Guest Attendance:

Jodie Ellison, Manager of Royal Oak Animal Shelter

Robert Kerr, Oakland County Football Club

Emmy Wickey resigned from the committee

Public Comment:

None

Guest Presentation:

Robert Kerr, representing the Oakland County Football Club, presented a fundraising opportunity. For every ticket sold for the July 13 game, the shelter will receive \$2. Both the club and the Committee will work to promote the event.

Motion to partner with the Oakland County Football Club for the July 13 game was made by T. Moore and seconded by E. Rivard-Weston. Motion passed unanimously.

Approval of the Minutes: Motion to approve March 2019 minutes was made by R. LeVasseur and seconded by D. Ripinski. Motion passed unanimously.

Unfinished Business:

- Shelter Report: Filed
 - Updates:
 - Fence is fixed
 - Doors will be fixed and updated within the month
 - Dryer replacement is on hold
 - New cleaning protocols – looking for a local source for desired product
 - Signage – no updates
 - Driveway has been patched
 - Found a new, less expensive, source for microchips
 - Shelter is registered with Adopt a Pet and Rover

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- Shelter employee, Harold, will receive the Outstanding Customer Service Award at the next City Commission Meeting
- Feral Cat program is delayed until Spring 2020
- Database – researching possibility of using existing city technology to create a database
- Discussed updating “Pet List” on city’s ROAS webpage
- Shelter Financial Report: Filed
- Volunteer Report: February 2019 hours – 141 hours
- Fundraising Report:
 - Donation Boxes:
 - March: \$161.70
 - Boy Scout made donation boxes and contacted local businesses for placement as part of Eagle Scout project
 - John Allen/Canadian Legion event: about \$1,000 was raised, exact dollar amount and explanation of physical donations will be reported at May 2019 meeting.
- Events:
 - Shelter Open House: On hold until Shelter has more animals!
 - Volunteer recognition event: On hold due to E. Wickey resignation
 - 5/12/19 Royal Oak in Bloom: No updates
 - 5/27/19 Memorial Day Parade: Waiting to hear from Veterans Committee if our application to participate was accepted
 - Dog Walk Event: Chamber liked the idea of having the end of the walk be Barktoberfest. E. Rivard-Weston and D. Ripinski will plan the event
 - Barktoberfest: Shelter will have a table
 - Parking Lot Fundraisers:
 - Arts, Eats, & Beats: Discussed potential businesses to approach
 - Woodward Dreamcruse: Discussed potential lots and businesses to approach
 - Bar Crawl: Changing focus to a more upscale event – a Strolling Happy Hour. T. Moore will contact the Downtown Authority about partnering on the event or locating restaurants interested in participating
 - Other Events:
 - Leslie Norlin-Thompson event: tabled until future notice
- Fundraising:
 - Sponsor a Cage: No new sponsorships.
 - T-Shirt: T. Moore will follow-up on design and present at the May Committee meeting
 - Other Activities:
 - 2020 Calendar: volunteer is struggling to find firefighters willing to participate
- Misc. Activities:
 - ROAS Leaflet: E. Rivard-Weston will be meeting with Judy Davids, RO Community Engagement Manager, to discuss ideas and execution in mid-May.

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New Business:

- Royal Oak City Foundation – shelter account: \$3,564.46 – Capital and \$3,624.98 – General Fund
- Discussed moving meeting to the Royal Oak Senior Center during construction near the Police Department. Committee decided to keep meetings as scheduled at the Police Department.

Next Meeting: May 16, 2019 at 7pm at the Royal Oak Police Department Conference Room.

Motion to adjourn at 8:23pm was made by D. Ripinski and seconded by R. LeVasseur