

Minutes  
Senior Services/Aging in Place Task Force [www.romi.gov](http://www.romi.gov)  
Monday, March 1, 2021

**Present:** Commissioner Sharlan Douglas, Sue McKee, Joan Johnson, Paul Webb, Susan Anderson, Sarah Kindinger, Sue Wells, Paige Gembarski

1. Call to Order: 6:04 pm Sue McKee
2. Move Introduction of Members to after Public Comment. Approval of agenda motion by Sarah Kindinger and seconded by Paul Webb.
3. Approval of minutes from January 23, 2020 meeting motion. Motion to accept minutes by Sarah Kindinger by seconded by Paul Webb, all approved.
4. Review of Task Force Work Year One:
  - a. Sue McKee will put together an orientation packet for new members
  - b. Resources can be found on city website under Task Force, original PowerPoint of Kick Off is on city site and AARP website.
  - c. Sue McKee gave an overview that in the summer of 2018 began the Age Friendly process with an invite to Karen at AARP. Karen gave the history how it all originated from the World Health Organization.
  - d. Formal application to AARP was submitted in February 2019 and Kick Off was April 2019.
  - e. Gathered data from Focus Groups that were in April and May.
  - f. Developed Survey by online and pen and paper. There was a total of 671 responses. Karen from AARP thought that wasn't enough responses, so we continued the process in October, November and January for an additional 135 response.
  - g. Focus Groups collected and did an analysis of Aspiration sheets.
  - h. Sarah feels we need a timeline/road map to proceed with the Governor's orders and able to communicate as we are moving forward. As we move forward make sure information is current and with pandemic has some of the domains shifted like Mental Health.
5. American Association of Retired Persons (AARP) Timeline for Year Two:
  - a. Sue McKee will be stepping down from Chair but remaining on the board. Motion was made by Sue McKee to nominate Sarah Kindinger as new Chair and Paul seconded.
  - b. Creating Domain Work Groups. Crunching the data. Consolidating some of the domains into one.
  - c. Review spreadsheet and re-evaluate who will be in which groups.
  - d. Sarah is willing to consolidate and create pivot tables of the spreadsheets and information.
  - e. Sharlan will communicate with Paul Brake who and what will be the next staff's roll. Sharlan is willing to take on this role, if need be.

6. Introductions:
  - a. Announced their name, how long they have lived in RO and something good that has come out of 2020.
7. Public Comment:
  - a. Barbara Schulz learning about program and likes the Zoom meeting
  - b. Janice Wagman - Sue McKee for an excellent job. Expressed Sarah has big shoes to fill. Thank Bernadette Beach and Stephanie Comptois for their service to the board. Expressed concerns about agendas and minutes. Zoom is beneficial, however, it excludes senior population
  - c. Joan AARP document website and put on WROK
  - d. Gail Linden from Huntington Woods

8. Adjournment at 7:49 pm

Next meeting will be Monday, April 5, 2021 at 7 pm