



RoyalOak
**HISTORIC DISTRICT
STUDY COMMITTEE**

**Royal Oak Historic District Study Committee
Minutes – January 19, 2023**

City Hall - 203 South Troy Street, Conference Room 116, Royal Oak, MI 48067

1. HDSC Call to Order - 7:00 pm
2. Roll Call - Patrick Andras, Chris Kraska, Tammis Donaldson, Rob Duchene, Eric Romain, Carol Schwanger, Leslie Snow; new member Leo Derdelakos
3. Approval of Agenda – January 19, 2023 - Leslie Snow made a motion to approve the agenda for January 19, seconded by Chris Kraska. APPROVED
4. Approval of Minutes - December 15, 2022 - Patrick Andras made a motion to approve the minutes from December 15, 2022, seconded by Chris Kraska. APPROVED
5. Public Comment - None
6. Positions; Chair, Vice Chair, Secretary, Treasurer - Leslie Snow made a motion from all members to retain their positions, seconded by Chris Kraska. APPROVED
Positions are as follows for 2023:
 - Chair - Tammis Donaldson
 - Vice Chair - Chris Kraska
 - Secretary - Leslie Snow
 - Treasurer & HC Liaison - Patrick Andras
7. Report from Eric
 - a. Research presentation, Following topics with the planning commission, Photo shoot of historical districts - Eric Romain shared links and information about applying for a Library of Michigan library card, a link to SEMCOG maps and what information can be gleaned from them, and noted that all current historic districts have been photographed and the photos have been uploaded to Drive.
8. Report from Pat Andras & the HC
 - a. Historical Commission updates - Patrick Andras reports that the HC is looking for a qualified person to install the historic plaque on the Orson Starr House. Carol Schwanger will look into that, or Patrick will check with Frenz Hardward for recommendations. Side porch plans at the OSH are ongoing. Carol Schwanger reports that the Southeast Oakland County Mayor's Association May meeting will be held at the OSH and that the OSH would like to pursue National Register designation. The HDSC will work with the HC and Elaine Robinson to fill out the application.
9. Unfinished Business
 - a. Study Reports Update
 - i. Farmers Market ordinance; <https://ecode360.com/laws/RO2029> - The Farmers Market ordinance is now online.
 - b. Vinsetta Bridges
 - i. Preliminary report completed and turned into SHPO for January 20, 2023 review; (SHPO does not approve rather reviews and comments). - The SHPO meeting will be held on Zoom tomorrow. Members will try to view if possible and keep a look out for meeting minutes over the next week.
10. New Business
 - a. Certified Local Government (CLG) - Carol Schwanger noted that the money for the survey report is in the budget and all approvals and letters have been procured as per requirements for the CLG grant application.

- i. Historic Context survey report -
 - 1. Proposal from Commonwealth - A motion to approve proposal and send a letter to proceed was made by Chris Kraska, seconded by Patrick Andras. APPROVED
 - b. Discuss list of potential new projects
 - i. Prepare letter to owners with fun facts attached - The HDSC edited the form letter to send to owners and Leslie Snow will work on adding the researched facts to the letters. Rob Duchene will get the addresses for the properties.
 - c. DAR presentation (Leslie S.) - Leslie Snow continues to work on the presentation about the HDSC and Royal Oak's historically designated properties. Many thanks to Eric Romain for the current photos and to him and Chris Kraska for old photos.
 - d. Hamer-Finch-Wilkins pioneer family - The HDSC discussed ideas for the park and what information might help attract and highlight the history of the Hamer-Finch-Wilkins families. One suggested idea was an illustrated history/timeline that would lead visitors through the grounds of the park.
 - e. Master Plan (Tammis) - Tammis Donaldson reports that she told the consultants working on the City master plan about the windshield survey and upcoming historical context survey and that the consultants would like more of our input.
- 11. Committee member comment - None
- 12. Adjournment - Leslie Snow made a motion to adjourn, seconded by Eric Romain. APPROVED. Meeting adjourned at 9:30 pm.

Next meeting: Thursday, February 16, 2023 at 6:30 pm at City Hall.

Minutes recorded by Leslie Snow