



**Minutes  
Historic District Commission Meeting  
Thursday, June 22, 2023 at 6:00p.m.**

**City Hall, 203 South Troy Street, Royal Oak, MI 48067  
Conference Room 116**

1. Call to Order
2. Roll Call Sean Dunlop, Patrick Sharrak, Theresa Scherwitz, Danielle Cadaret, Sam Russo, Muriel Versagi, Kimberly Sansone, Carol Schwanger, staff liaison
3. Approval of June 22, 2023, Agenda Sean Dunlop moved to approve and Danielle Cadaret seconded.
4. Public Comment Request for formal motion for study 1016 N. Altedena to be eliminated from the LA Young Historic District. Sean Dunlop made a motion for HDSC to study 1016 N. Altedena for removal from the LA Young Historic District and Danielle Cadaret seconded. The Commission voted and approved the motion.
5. Approval of Minutes – Theresa Scherwitz made a motion to approve and Sean Dunlop seconded.
  - a. February 16, 2023
  - b. [June 1, 2023](#)
6. Certificate of Appropriateness Requests and Status Reports
  - a. Knowles House Status Report Installation of New Windows. Resources have been provided to owner for consideration.
    - i. [Submission for June 01 Meeting](#)
    - ii. [Submission for May 11 Meeting](#)
  - b. McDowell House Status Report Two-story Addition to House Structure. The Property Owner and Builder were present. Sean Dunlop made a motion to accept the proposed drawings with the use of reclaimed brick (from the demolition) in the front elevation in lieu of proposed stone. Danielle Cadaret seconded and the Commission voted and approved the motion.
    - i. Submission for June 22 Meeting **(link to be updated)**

*Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.*

- ii. Submission for June 01 Meeting
  - iii. [Submission for May 11 Meeting](#)
7. Application and Submittal Process for Certificates of Appropriateness Continued Discussion
  8. Attending Meetings Neighboring Cities Historic District Commissions Reports from HD Commissioners
  9. Schedule Next Meeting Thursday July 20<sup>th</sup> 6-8PM
  10. The meeting was adjourned at 7:26PM

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