



Minutes
Historic District Commission Meeting
Thursday, May 11, 2023 at 6:00p.m.

1. Call to Order at 6:10p.m. by Chair Patrick Sharrak
2. Roll Call- Present: Patrick Sharrak (chair), Kimberly Sansone, Muriel Versagi, Danielle Caduret, Sam Russell, Sean Dunlop, Theresa Scherwitz, and Carol Schwanger, staff liaison.
3. Approval of May 11, 2023, Agenda – approved unanimously.
4. Public Comment – there was no public comment.
5. Approval of Minutes – February 16, 2023 – Tabled.
6. Certificate of Appropriateness Requests and Status Reports
 - a. Orson Starr House Museum Status Report Side Porch Installation
Patrick Andras from the historical commission was present.
Has to be up to code; 36” is to code and all the columns have to be to code and don’t always meld to the window bottom height.
 - i. It’s important to draw attention to the house and upkeep/maintain the house.
 - ii. Discussion to keep the “concrete looking” skirting to blend into the house.
Will find a way to coordinate well.
 - iii. Awning to be added like the 1950s photo in discussions.
 - iv. Posts confirmed wood posts, not composite material.
 - v. Provide updated plan per feedback and send for approval
 - b. Knowles House Status Report Installation of New Windows
Dr. Jim Keillor and Joe Plesuchenko, homeowners, were present.
 - i. Double Hung Window, grate in TBD Colonial vs. Farm House
 1. Current now is colonial but thinking about farmhouse
 - ii. Pamphlet provided for what is offered
 - iii. Same Type of window, all are bad.
 - iv. 8 windows for now; upper windows - potentially all eventually (25 total)
 - v. Exterior Green, inside white
 - vi. Replacement of the entire window
 - vii. Task to take pictures of current windows and then exactly what you plan to purchase
 - c. McDowell House Status Report Two-story Addition to House Structure

Home owner and Daniel Bean, head of the construction company were present.

- i. Sidestep the addition because of keeping the sunporch extension
- ii. Will stain the entire shingles to match; existing and new
- iii. Reroof so it all matches
- iv. Staircase will be relocated
- v. Bevel lead window will be relocated; not positive where yet
- vi. Stone new for foundation – concern because it's a new introduction. Try to find something more similar and appropriate for the time period
- vii. Pine tree removed because its thinning
- viii. Trying to keep fence, going to powerwash and paint. New fence to match
- ix. Windows will match exactly – need more details
- x. Stairs will be similar; footing, block and match the stone
- xi. Reuse the brick removed from the addition to the front skirt
 1. Needs a week or two to gather the samples
 2. Requested quick turn around for timeframe to get into building season

d. Farmers Market Request to Alter Front Window for Installation of Service Window and Folder Menu Board on North East Façade

Business co-owner from Kal's Lunch Bowls was present.

- i. Will look exactly right, when open on piano hinge. Opens out. When closed will look like now w/ small aluminum frame
- ii. Platform will be moved out when needed, removed when not in use
- iii. Menu will be on the inside of the window/hinge. So only seen when open. Magnet will hold it open
- iv. Lock inside, not seen from the outside
- v. Carol Schwanger needs to get authorization from the city
- vi. Do a quick write-up of description/summary of project. And include with elevation
- vii. Danielle Cadaret motion to approve based on the following contingencies, Kimberly Sansone seconded – adopted unanimously.
 1. Carol Schwanger to get authorization letter from the city
 2. Do a quick write-up of description/summary of project. And include with elevation

e. L.A. Young 1016 North Altadena Avenue Installation of New Windows (added)

No one was present representing the property owner.

- i. Postponed – Sam Russo proposed to Table; Sean Dunlap seconded – adopted unanimously.

7. Application and Submittal Process for Certificates of Appropriateness Continued Discussion

- a. Need to develop an application; need to do a working session.
- 8. Attending Meetings Neighboring Cities Historic District Commissions Reports from HD Commissioners
 - a. Sam Russo went to Detroit's Historic Meeting – very interesting.
 - i. Research what they are doing to see if it's appropriate
 - b. Camp from April 20th – alternate materials; best one for the group to watch
 - c. Historic Windows is a great one to watch – Patrick Sharrak sent yesterday.
- 9. Schedule Next Meeting
 - a. Thursday June 1st at 6:00
 - i. Submissions due Thursday May 25th

Sean Dunlop motioned to adjourn, Patrick Sharrak seconded – adopted unanimously.

Meeting adjourned at 8:35p.m.

DRAFT