

NOTICE OF CIVIC FOUNDATION MEETING

The Royal Oak Civic Foundation will hold a meeting at 3:00p.m. Wednesday, May 12, 2021

COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Conducting the May 12, 2021 Royal Oak Civic Foundation Board of Trustees meeting in person would risk the personal health or safety of members of the public and/or the civic foundation board of trustees members. Therefore, the meeting will be held electronically, in compliance with PA 228 and PA254 of 2020 and procedures established by the Royal Oak City Commission.

Members of the public can participate in the meeting on Zoom Webinar using meeting

ID 827 7808 2192 and password 751093

- **Online** <https://us02web.zoom.us/j/82778082192?pwd=bnQvbkNKSmV1R29vccktESS9iWFJEZz09>
- **iPhone:** 1 929 205 6099 or 1 301 715 8592
- **Phone:** 1 929 205 6099 or 1 301 715 8592 or 1 312 626 6799 or 1 669 900 6833 or 1 253 215 8782 or 1 346 248 7799

Members of the public can contact the civic foundation board of trustees to provide input or ask questions on any business that will come before the civic foundation board of trustees at the meeting by noon on Tuesday, May 11, 2021 via e-mail as follows:

- Julieb@romi.gov

Anyone wishing to participate in the meeting who need special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, Executive Assistant to the City manager at 248-246-3203 by noon on Sunday May 9, 2021, so that appropriate arrangements can be made.



Agenda Draft
Royal Oak Civic Foundation Board of Trustees Meeting
Wednesday, May 12, 2021 at 3:00p.m.
Zoom Webinar
ID 827 7808 2192 and password 751093

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1. Call to Order / Welcome
 2. Roll Call
 3. Agenda Adoption
 4. Public Comment
 5. Minute Approval –April 14 (Regular) and April 27 (Special), 2021
 6. Financials Receive and File – April 30, 2021
 7. Payables – Request Approval – TBD

Topics and Presentations TBD

8. Director's Report
9. City Attorney's Report

Unfinished Business TBD

10. Fundraiser Status Report
11. Kitch | Rehmann In-house Accounting Set-up Decision
12. Discussion of Funding Process for Entities

New Business TBD

13. Next Meeting Agenda Development

Parking Lot

- *Consider Independent Bank Account for Amazon Smile Acct, etc.*
- *Additional Policies to Consider (May Meeting)-Investment Policy (following financial set-up completion)*
- *Catalog Current Fundraising Happening in Royal Oak*
- *Logo Use / Style Guide Rules*
- *Technical Assistance and Services – should / can CF provide legacy groups*
- *Royal Oak City Staff Interface: chart functions and additional relationship development*
- *Royal Oak Branded Merchandise Sales (define project, priority/timing)*