



**Board of Trustees Meeting  
September 8, 2021 3:00-5:00PM**

**City Hall-Conference Room 122  
203 S. Troy St.  
Royal Oak, MI 48067**

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## **Agenda**

### **Opening-**

1. Call to Order/Welcome Guest(s)
2. Roll call
3. Public comment\*- Chair to open comment access to public participants
4. Minutes approval – [July 14, 2021](#)\*\*
5. Financials receive and file – [July 31, 2021 and August 31, 2021](#)\*\*
6. Agenda adoption
7. Payables – approval request:

### **Topics and Presentations-**

8. Director's report\*\*
9. Big picture visioning – Invited Guest: Adrienne Breznau, Royal Oak Library

### **Unfinished business-**

10. First five years' goals timeline review
11. Funding priorities-continued discussion
12. Holiday annual giving campaign discussion (food insecurity)

### **New business-**

13. Annual calendar of operational tasks discussion
14. Police Department Charity Event- ROCF as beneficiary discussion
15. Next meeting agenda development- (Oct. 13, 2021)

### **Parking Lot-**

- City Attorney/Kitch/Rehmann- status of staff compensation
- Royal Oak branded merchandise sales (from parking lot: define project, priority/timing)
- Funding process for entities discussion
- Additional policies to consider
  - Investment policy (following financial set-up completion)
- Logo use/style guide rules
- What technical assistance and services should/can we provide legacy groups?
- Royal Oak city staff interface: chart functions and additional relationship development

\*\* Document attached to the trustee meeting packet for pre-reading

\***Chair:** As per the Michigan Open Meetings Act, the board requests that members of the public attending the meeting today identify themselves and mention if they would like to speak during the public comment period. However, attendees do not need to give their name to attend this meeting. Attendees who do not wish to introduce themselves may say, "pass" during introduction period. Speaking though, is one step beyond attending and the board requires individuals to identify themselves if they wish to speak at the meeting. Thank you.