

Agenda

Tuesday, August 27, 2019, Friends Auditorium, 7:00 PM

The Royal Oak Public Library provides opportunities for all to learn, connect, create, and innovate.

- I. Call to Order/Roll Call
- II. Public Comment
- III. Announcements/Communications
- IV. Approval of the Agenda
- V. Acceptance of the Minutes
 - A. July 30, 2019
- VI. Financial Reports
- VII. Library Director's Report
- VIII. Committee & Liaison Reports
 - A. Policy Review
 - B. Budget
 - C. Liaisons for September
- IX. Action Items
 - A. Request for budget amendment: Capital Outlay
 - B. Request for budget amendment: Capital Outlay non-qualified
 - C. Declare items surplus
- X. Discussion Items
 - A. Request for budget amendment to supplement loss of Friends' revenue
 - B. Draft Letter of Engagement for facility assessment
 - C. Appropriate amount of fund balance
 - D. Policy Review: 3.30 Code of Conduct
 - E. Policy Review: 2.11 Endowment Fund and Planned Giving Policy
- XI. Adjournment

Committee Assignments (bold denotes committee chair)

Fundraising	Plater
Budget/Finance	Goetz , Woodward, Walton, Kolo
Strategic Planning	Woodward , Plater, Kolo, Graham
Policy Review	Warheit , Walton, Macey
Facilities/Space Utilization	Walton , Macey, Goetz, Kolo
Millage Planning	Walton , Goetz
Director Goals and Evaluation	Warheit , Plater, Graham
Nominating	<i>(set up in September, reports in October, elections January)</i>

Liaison Opportunities

Friends of the ROPL Meetings: 3rd Monday (except July & Dec), 7-8:30, Friends auditorium

RO City Commission Meetings: 2nd & 4th Mondays, 7:30, Room 315 of City Hall

Downtown Development Authority (DDA) Meetings: 3rd Wednesday, 4 PM, City Commission chambers of city hall