



NOTICE OF LIBRARY BOARD OF TRUSTEES MEETING

The Royal Oak Library Board of Trustees will conduct a meeting at
7:00p.m. on Tuesday, January 26, 2021

COVID-19 is a new strain of coronavirus that had not been previously identified in humans, can spread easily from person to person, and can result in serious illness or death. To mitigate the spread of COVID-19, to protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. The critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. Conducting the January 26, 2021 Royal Oak Library Board of Trustees meeting in person would risk the personal health or safety of members of the public and/or the library board of trustees. Therefore, the meeting will be held electronically, in compliance with PA 228 and PA 254 of 2020 and procedures established by the Royal Oak City Commission.

Members of the public can watch the meeting in any of the following ways:

- WROK, the city's municipal access cable channel, Wide Open West Channel 10
- On WROK's live web stream <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Members of the public may participate in the meeting electronically by providing public comment on any public library-related matter, whether on the agenda or not, by leaving a recorded comment at 248-246-3411 between the hours of 5:00p.m. and 6:00p.m. on Tuesday, January 26, 2021. Recorded comments will be played for the library board of trustees during the public comment portion of the agenda.

Members of the public can also contact members of the library board of trustees to provide input or ask questions on any business that will come before the library board of trustees at the meeting via e-mail as follows:

- emilyd@ropl.org

Anyone wishing to participate in the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact Carol Schwanger, city manager executive assistant at 248-246-3203 by 12:00p.m. on Sunday, January 24, 2021, so that appropriate arrangements can be made.





Agenda

**Royal Oak Library Board of Trustees Meeting
City Hall, 203 South Troy Street
Royal Oak, MI 48067**

**Broadcast from City Commission Chambers 121
WROK WOW Channel 10**

<https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

*Public Comment Phone in 5:00 to 6:00p.m. Tuesday, January 26, 2021 at 248-246-3411 (details below)

**Tuesday, January 26, 2021
7:00p.m.**

- I. Call to Order / Roll Call
 - II. **Public Comment***
 - III. Swearing-in of New Trustee Maya Lane Harris
 - IV. Annual Meeting
 - A. Elections of Officers
 - i. President Stacie Woodward
 - ii. Vice-president Kathryn Ribant Payne
 - iii. Secretary Erin Van Beek
 - B. Announcements of Committee Assignments
 - C. Acceptance of Annual Report
 - V. Announcements / Communications
 - VI. Approval of the Agenda
 - VII. Acceptance of the Minutes
 - A. December 8, 2020
 - VIII. Financial Reports
 - IX. Library Director's Report
 - X. Committee and Liaison Reports
 - A. Budget
 - B. Facilities
 - C. Director Evaluation Committee
 - D. Director Search Committee
 - E. Downtown Development Authority
 - F. Friends of the Library
 - G. City Commission Liaisons for February
 - i. February 8, 2021: Library Annual Report, Director Dumas Departure and Introduction of Interim Director
 - XI. Adjournment to Closed Session
 - A. Committee Report: Direct Goals and Evaluation
 - B. Director Evaluation Summary, Review and Board Recommendations
 - C. Discussion of Interim Director Selection
- Resume Public Meeting**
- XII. Action Items
 - A. Acceptance of Director Evaluation and Wage Recommendation
 - B. Budget Amendment: \$77,000 from Fund Balance to Capital Outlay
 - C. Interim Director Selection
 - D. Downtown Development Authority Request Letter
 - XIII. Adjournment

Committee Assignments (bold denotes committee chair)

Fundraising **Ribant Payne**, Van Beek
Budget/Finance **Goetz**, Woodward, Walton, Van Beek
Director Search and Hiring Ribant Payne, Goetz, Macey, Walton, Staff Liaison Human Resource Director Van de Laar
Strategic Planning **Woodward**, Ribant Payne, McCloud
Policy Review **Macey**, Walton
Facilities/Space Utilization **Walton**, Macey, Goetz
Millage Planning **Goetz**, Walton, Van Beek
Director Goals and Evaluation **Van Beek**, Ribant Payne
Nominating *(set up in September, reports in October, elections January)*

Liaison Opportunities

Friends of the Library 3rd Mondays

City Commission 2nd & 4th Mondays

Downtown Development 3rd Wednesdays